

# BusinessArts

Volunteers for the Arts

A program of the Arts and Business Council of Greater Phoenix

## Volunteer Application

*Arts and Business Council of Greater Phoenix welcomes applications from professionals with a minimum of three years of experience in their fields.*

Name:		Title:	
Business:			
B-Address:		City:	Zip:
B-Phone:		Fax:	
Home Address:		City:	Zip:
Home Phone:		Email address:	
Cell Phone:		Alt. Phone:	

**Preferred Mailing Address:**

<input type="checkbox"/>	<b>Home</b>	<input type="checkbox"/>	<b>Business</b>
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**Which arts disciplines interest you?** Rank top three and check all that apply.

<input type="checkbox"/>	Arts Education
<input type="checkbox"/>	Arts Service
<input type="checkbox"/>	Crafts
<input type="checkbox"/>	Dance
<input type="checkbox"/>	Design Arts
<input type="checkbox"/>	Ethnic Arts
<input type="checkbox"/>	Festivals

<input type="checkbox"/>	Film/Video Arts
<input type="checkbox"/>	Historic Preservation
<input type="checkbox"/>	Humanities
<input type="checkbox"/>	Literary Arts
<input type="checkbox"/>	Music
<input type="checkbox"/>	Multidisciplinary
<input type="checkbox"/>	Opera/Musical Theatre

<input type="checkbox"/>	Photography
<input type="checkbox"/>	Science/Nature
<input type="checkbox"/>	Theatre
<input type="checkbox"/>	Visual Arts
<input type="checkbox"/>	Other
<input type="checkbox"/>	

**Comments:**

**My previous experience with nonprofit organizations includes** (list volunteer work, board service, memberships):

**My personal involvement or interest in the arts includes** (list arts events attended/supported, subscriptions, studies, work in the arts, etc):

**I am available:**

<input type="checkbox"/>	8-5 (released times)	<input type="checkbox"/>	Late afternoon/evening
<input type="checkbox"/>	Noon hours	<input type="checkbox"/>	Weekends

**Educational Background:**

Degree	Year	School	Major
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Degree	Year	School	Major
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**My professional business expertise is:**

<b>Financial</b>	
Accounting systems/procedures	
Budgeting and cash flow management	
Financial analysis/planning	
_____	
_____	
_____	
<b>Legal</b>	
Contract review/issues	
Human resource issues	
Real estate	
Articles of Incorporation/Bylaws review	
_____	
_____	
<b>Development/Fund Raising</b>	
Development plans	
Special events planning	
Proposal design	
_____	
_____	
<b>Organizational Development</b>	
Strategic planning	
Retreat/meeting facilitation	
Board development	
Board Training	
Architecture	
Audio-visual	
Training/Education	
Real estate	
Board training	
Volunteer program development	
Conflict resolution/mediation	
_____	
_____	
<b>Management/Administration</b>	
Operations/office procedures and manual evaluation/development	
Job description development	
Work efficiency assessment	
Personnel policies and procedures	

<b>Marketing/Public Relations</b>	
Market research	
Audience surveys/analysis	
Marketing plans	
Audience development	
Collateral development/graphic design	
Focus groups	
Media campaign development	
_____	
_____	
<b>Computers/Information Systems</b>	
Hardware needs assessment	
Software needs assessment	
Hardware/software installation	
Software training/troubleshooting	
Software customization	
Internet service selection and training	
Web site development	
Systems planning/design	
Operating system: _____	
Word processing: _____	
Spreadsheet: _____	
Database: _____	
_____	
_____	
<b>Other</b>	
Employee benefits	
Insurance	
_____	
_____	

**How did you learn of volunteer opportunities available through A&BC?**

**Comment:**

**Requests:**

We often get requests from artist for help from BVA. Would you be interested in working with and sharing your skill set with individual artists?

**Please complete and return with your resume to:**

ARTS & BUSINESS COUNCIL OF GREATER PHOENIX

2942 N. 24<sup>TH</sup> Street, #104, Phoenix, AZ 85016

(602) 234-4711; fax (602) 234-4722

Email: [jthomas@artsbusinessphoenix.org](mailto:jthomas@artsbusinessphoenix.org)

Website: [www.artsbusinessphoenix.org](http://www.artsbusinessphoenix.org)